

# Town of Lunenburg

Capital Planning Committee  
All Requests



**FY2017 - 2031**

December 17, 2015

**Kerry A. Lafleur**  
Town Manager

**Capital Improvements Plan  
FY2017**

Town Manager's Summary, 12.17.15

		<b>FY2017</b>	
<b>Project No.</b>	<b>Facilities Maintenance</b>		
FM16-01	Public Safety, Building Automation Systems	\$	12,000
FM16-04	Public Safety, Construct Records Room, Police	\$	25,000
FM16-09	Senior Center, Paint Exterior & Trim	\$	15,000
FM17-18	Senior Center, Kitchen Equipment Replacement	\$	2,500
LIB17-01	Library, Reupholster Furniture		xxx
LIB17-03	Library, Upgrade Interior Lighting, LED		xxx
	Turf Field & Track, Rehabilitate	\$	-
FM16-08	Teen Center, Paint Exterior	\$	12,000
<b>sub-total: Facilities Maintenance</b>		<b>\$</b>	<b>66,500</b>

		<b>FY2017</b>	
<b>Project No.</b>	<b>Department of Public Works</b>		
DPW16-05	Pavement Management Plan	\$	-
DPW17-01	Townsend Harbor Road Bridge	\$	15,000
DPW17-02	International 6-Wheel Dump	\$	123,000
DPW16-11	Catch Basin Cleaner Attachment	\$	87,125
DPW16-07	GMC Dump 350 (1-ton w/plow)	\$	53,300
DPW16-09	Chevy Dump 350	\$	53,300
DPW17-04	Mack Dump 6-Wheel, plow & sand	\$	194,750
<b>sub-total: Department of Public Works</b>		<b>\$</b>	<b>526,475</b>

		<b>FY2017</b>	
<b>Project No.</b>	<b>Fire Department</b>		
FD16-14	Chief's Car, Replacement (2007)	\$	55,000
FD16-13	Pickup ,4 x 4 (M1) Replacement (2003)	\$	70,000
FD16-15	Engine 4, Replacement (1995)	\$	585,000
<b>sub-total: Fire Department</b>		<b>\$</b>	<b>710,000</b>

		<b>FY2017</b>	
<b>Police Department</b>			
PD16-12	Police Vehicle, Units 207 & 210	\$	107,000
PD16-16	4-Wheel Drive, All Terrain Off Road Enforcement Vehicle	\$	16,500
PD17-11	Riot Control Protection Gear	\$	20,000
PD16-07	Bulletproof Vests, 29 Officers	\$	17,500
<b>sub-total: Police Department</b>		<b>\$</b>	<b>161,000</b>

**Capital Improvements Plan  
FY2017**

Town Manager's Summary, 12.17.15

<b>Lunenburg Public Schools</b>		<b>FY2017</b>
LPS16-19	THMS, Asbestos Abatement/ Ceiling Replacement	\$ 145,000
LPS16-20	THMS, Intercom Replacement	\$ 22,000
LPS17-04	THMS, Critical Repairs	\$ 246,126
LPS17-05	THMS, Necessary Repairs	\$ 3,968,160
LPS16-21	THMS, Phone System Replacement	\$ 22,000
LPS16-23	THMS, District Headquarters, Relocation	\$ 15,000
LPS16-13	Pickup Truck, Used	\$ 14,000
<b>sub-total: Lunenburg Public Schools</b>		<b>\$ 4,432,286</b>
<b>Technology</b>		<b>FY2017</b>
TECH16-26	Library	\$ 6,600
TECH16-24	School Department	\$ 10,000
TECH17-01	Town Departments, Permitting Software & Hardware	\$ 30,162
TECH16-25	Town Departments	\$ 30,800
<b>sub-total: Technology</b>		<b>\$ 77,562</b>
<b>Total: Capital Requests by FY</b>		<b>\$ 5,973,823</b>

# Capital Improvements Plan FY2018

Town Manager's Summary, 12.17.15

**FY2018**

## Project No. Facilities Maintenance

FM17-10	DPW, Fuel Tank Farm, above ground	\$	185,000
COA17-01	Senior Center, Install Laundry Room	\$	10,000
FM16-13	Library, Paint Interior	\$	12,000
LIB17-01	Library, Reupholster Furniture		xxx
LIB17-02	Library, Security Cameras		xxx
sub-total: Facilities Maintenance		\$	207,000

## Project No. Department of Public Works

**FY2018**

DPW16-05	Pavement Management Plan	\$	-
DPW16-06	Intersection Reconfiguration, Plan & Implementation		xxx
DPW16-08	Drainage Culvert Repair, Phase 2	\$	28,000
DPW17-05	Ford Pickup w/ plow	\$	44,126
DPW 16-12	International 6-Wheel Dump, plow & sand	\$	199,619
sub-total: Department of Public Works		\$	271,745

## Project No. Fire Department

**FY2018**

FD16-16	Ladder 1, Replacement (1988)	\$	850,000
sub-total: Fire Department		\$	850,000

## Police Department

**FY2018**

PD16-14	Police Vehicle, Marked		
PD16-13	Police Vehicle, Units 212 & 202	\$	111,000
PD16-10	Tasers, 8 Units	\$	10,000
PD17-08	Thermal Imaging Camera	\$	12,000
sub-total: Police Department		\$	133,000

## Lunenburg Public Schools

**FY2018**



# Capital Improvements Plan

Town Manager's Summary, 12.17.15

## FY2018

LPS16-18	Primary, Video Surveillance System	\$	52,370
LPS16-19	THMS, Asbestos Abatement/ Ceiling Replacement	\$	127,000

<b>sub-total: Lunenburg Public Schools</b>	<b>\$</b>	<b>179,370</b>
--	-----------	----------------

Technology		FY2018	
TECH16-26	Library	\$	8,600
TECH16-24	School Department	\$	36,000
TECH16-25	Town Departments	\$	25,300

<b>sub-total: Technology</b>	<b>\$</b>	<b>69,900</b>
------------------------------	-----------	---------------

<b>Total: Capital Requests by FY</b>	<b>\$</b>	<b>1,711,015</b>
--------------------------------------	-----------	------------------

**Capital Improvements Plan  
FY2019**

Town Manager's Summary, 12.17.15

		<b>FY2019</b>	
<b>Project No.</b>	<b>Facilities Maintenance</b>		
FM17-04	Public Safety, Interior Light Upgrade	\$	10,000
FM16-08	Public Safety, Epoxy Floors, Fire	\$	11,000
FM16-03	Public Safety, Paint Interior	\$	12,000
FM16-02	Public Safety, Carport Reconfiguration	\$	25,000
FM17-08	DPW, Flat Roof Replacement	\$	65,000
FM17-12	DPW/ Parks, Beach House, Roof framing & front wall repair	\$	15,000
LIB17-04	Library, Lawn & Sprinkler System		xxx
<b>sub-total: Facilities Maintenance</b>		<b>\$</b>	<b>138,000</b>

		<b>FY2019</b>	
<b>Project No.</b>	<b>Department of Public Works</b>		
DPW16-05	Pavement Management Plan	\$	-
DPW16-06	Intersection Reconfiguration, Plan & Implementation		xxx
DPW17-07	International 6-Wheel Dump, plow & sand	\$	204,609
DPW16-10	Trackless & Attachments	\$	172,203
<b>sub-total: Department of Public Works</b>		<b>\$</b>	<b>376,812</b>

		<b>FY2019</b>	
<b>Project No.</b>	<b>Fire Department</b>		
FD17-02	Rescue 2, Replacement (2008)	\$	300,000
FD16-18	Dive 1, Water Rescue Unit, Replacement		0**
<b>sub-total: Fire Department</b>		<b>\$</b>	<b>300,000</b>

		<b>FY2019</b>	
<b>Police Department</b>			
PD17-02	Police Vehicles, Units 204 & 205	\$	112,000
PD17-04	Automatic License Plate Reader	\$	25,000
PD17-05	Language Translators	\$	13,500
PD17-06	GPS, Automatic Vehicle Location (AVL) Tracking System	\$	25,000
PD16-09	Duty Gear, 29 Officers	\$	11,600
<b>sub-total: Police Department</b>		<b>\$</b>	<b>187,100</b>

**Capital Improvements Plan**

Town Manager's Summary, 12.17.15

**FY2019**

<b>Lunenburg Public Schools</b>		<b>FY2019</b>
LPS16-17	Primary, Phone System Upgrade	\$ 35,000
LPS16-19	THMS, Asbestos Abatement/ Ceiling Replacement	\$ 162,000
<b>sub-total: Lunenburg Public Schools</b>		<b>\$ 197,000</b>
<b>Technology</b>		<b>FY2019</b>
TECH16-24	School Department	\$ 37,250
TECH16-25	Town Departments	\$ 16,300
<b>sub-total: Technology</b>		<b>\$ 53,550</b>
<b>Total: Capital Requests by FY</b>		<b>\$ 1,252,462</b>

**Capital Improvements Plan  
FY2020**

Town Manager's Summary, 12.17.15

		<b>FY2020</b>	
<b>Project No.</b>	<b>Facilities Maintenance</b>		
FM17-16	Senior Center, Reconfigure Front Entrance with Canopy	\$	80,000
FM16-11	Library, carpet (includes moving books)	\$	75,000
FM17-14	Teen Center, Replace Decking on Deck & Fire Escape	\$	10,000
<b>sub-total: Facilities Maintenance</b>		<b>\$</b>	<b>165,000</b>

		<b>FY2020</b>	
<b>Project No.</b>	<b>Department of Public Works</b>		
DPW16-05	Pavement Management Plan	\$	-
DPW16-06	Intersection Reconfiguration, Plan & Implementation		xxx
DPW17-08	Mack 10-Wheel, plow & sand	\$	248,358
DPW17-09	Ford Dump 350	\$	57,398
DPW17-10	JD Landscape Tractor	\$	46,361
<b>sub-total: Department of Public Works</b>		<b>\$</b>	<b>352,117</b>

		<b>FY2020</b>	
<b>Project No.</b>	<b>Fire Department</b>		
FD16-15	Engine 4, Replacement (1995)		xxx
FD16-19	Engine 2, Replace Chassis	\$	60,000
<b>sub-total: Fire Department</b>		<b>\$</b>	<b>60,000</b>

		<b>FY2020</b>	
<b>Police Department</b>			
PD17-01	Police Vehicle, Unit 201	\$	58,000
PD17-04	Automatic License Plate Reader	\$	27,000
PD17-10	Building Elevator	\$	200,000
PD17-08	Thermal Imaging Camera	\$	12,000
<b>sub-total: Police Department</b>		<b>\$</b>	<b>297,000</b>

		<b>FY2020</b>	
<b>Lunenburg Public Schools</b>			
LPS16-16	Primary, Shade Structure/ Outdoor Classroom	\$	14,000
LPS16-15	THMS, Shade Structure/ Outdoor Classroom	\$	14,000
LPS16-13	THMS, Video Surveillance	\$	53,000

**Capital Improvements Plan  
FY2020**

Town Manager's Summary, 12.17.15

sub-total: Lunenburg Public Schools	\$	81,000
-------------------------------------	----	--------

<b>Technology</b>
-------------------

<b>FY2020</b>
---------------

TECH16-24 School Department	\$	38,500
-----------------------------	----	--------

TECH16-25 Town Departments	\$	20,000
----------------------------	----	--------

sub-total: Technology	\$	58,500
-----------------------	----	--------

Total: Capital Requests by FY	\$	1,013,617
-------------------------------	----	-----------

# Capital Improvements Plan FY2021

Town Manager's Summary, 12.17.15

		FY2021
<b>Project No.</b>	<b>Facilities Maintenance</b>	
FM17-03	Public Safety, Repair Exterior Drainage	\$ 10,000
FM16-05	Public Safety, Replace Carpet, 1st Floor	\$ 18,000
FM17-18	Library, Dual Boiler Installation	\$ 75,000
<b>sub-total: Facilities Maintenance</b>		<b>\$ 103,000</b>

		FY2021
<b>Project No.</b>	<b>Department of Public Works</b>	
DPW16-05	Pavement Management Plan	\$ -
DPW16-06	Intersection Reconfiguration, Plan & Implementation	xxx
DPW17-11	Ford Dump 350	\$ 58,833
DPW17-12	Ford Pickup w/ plow	\$ 47,519
<b>sub-total: Department of Public Works</b>		<b>\$ 106,352</b>

		FY2021
<b>Project No.</b>	<b>Fire Department</b>	
FY17-06	Radio Frequency, Forced Migration (potential)	\$ 200,000
<b>sub-total: Fire Department</b>		<b>\$ 200,000</b>

		FY2021
	<b>Police Department</b>	
PD16-14	Police Vehicle, Marked	\$ 60,000
PD16-11	Four Patrol Rifles, 6 Ballistic Shields, less than lethal firearms	\$ 16,000
PD17-03	Tasers, 6 Units (replacement of FY13 purchase)	\$ 18,000
PD16-08	Repeater/ Radio Infrastructure Compliance Upgrades, Off T Band	\$ 50,000
PD16-18	Portable Radios	\$ 45,000
PD16-07	Bulletproof Vests, 29 Officers	\$ 38,000
<b>sub-total: Police Department</b>		<b>\$ 227,000</b>

		FY2021
	<b>Lunenburg Public Schools</b>	
LPS16-14	THMS, Wheelchair lift to Stage	\$ 22,000
LPS17-02	THMS, Replacement DHW Heater	\$ 22,000
<b>sub-total: Lunenburg Public Schools</b>		<b>\$ 44,000</b>

**FY2021**

<b>Technology</b>		<b>FY2021</b>
TECH16-24	School Department	\$ 39,750
TECH16-25	Town Departments	<u>\$ 22,000</u>
<b>sub-total: Technology</b>		<b>\$ 61,750</b>
<b>Total: Capital Requests by FY</b>		<b>\$ 742,102</b>

Department of Public Works  
Facilities

### Beach house



**Capital Planning  
Five Year Plan**  
Department of Public Works  
Facilities

	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Teen Center	✓														
Convert oil to gas boiler	✓														
Paint exterior	✓	\$12,000				\$20,000									
Replace decking on deck and fire escape	✓			\$10,000							\$14,000				
Eagle House															
Sprinkler upgrade	✓						\$20,000								
Install building automation system	✓									\$25,000					
Paint exterior	✓	\$15,000									\$20,000				
Replace boiler	✓					\$20,000									
Install generator for building	✓							\$75,000							
Reconfigure front entrance with canopy	✓			\$80,000											
Install laundry room	✓														
upgrade HVAC	✓	\$10,000													
Library							\$45,000								
Sprinkler upgrade	✓														
Building automation system	✓										\$14,000		\$2,000		
Dual boiler install	✓				\$75,000										
Paint exterior	✓										\$45,000				
Parking lot paving	✓														
Roof top hvac replace both	✓														x
Paint interior	✓	\$12,000												\$90,000	
Replace carpets (includes moving books)	✓			\$75,000											
<b>TOTAL per year</b>	<b>\$64,000</b>	<b>\$207,000</b>	<b>\$138,000</b>	<b>\$165,000</b>	<b>\$103,000</b>	<b>\$75,000</b>	<b>\$76,000</b>	<b>\$75,000</b>	<b>\$10,000</b>	<b>\$25,000</b>	<b>\$188,000</b>	<b>\$0</b>	<b>\$27,000</b>	<b>\$185,000</b>	<b>\$0</b>

# ***Town of Lunenburg***

## ***Department of Public Works***

**John M. Rodriquez**  
**Director**

*Tel.: (978) 582-4160*

*Fax: (978) 582-4152*



*520 Chase Road*  
*Lunenburg, MA 01462*

December 4, 2015

Capital Planning Committee  
Jaime Toale Chairman

Jamie,

As recommended, I have removed Pavement Management, Storm Water Management, and the Turf Complex from the capital requests.

As way of explanation re: the intersection reconfiguration. The original scope of work is still underway with the completion of traffic counts this week. Until the current contractual scope is completed and we move on to survey and design I am not able to provide an estimate. Therefore, for the 5 intersections I will keep a placeholder from 2018 through 2022 and provide an estimate of costs as they become available.

Furthermore, I was unable to schedule and complete Phase I of culvert repair as funded and will do so in the spring of 2016. The Phase II request (Lancaster Ave.) will therefore be pushed out to fiscal 2018.

In 2017 you will notice the Townsend Harbor Bridge work. Please note I have added a copy of the MASS DOT inspection protocol.

I look forward to working with you and the Committee soon.

Respectfully,

<b>Capital Planning</b>					
<b>Lunenburg Public Library</b>					
	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>
<b>DESCRIPTION</b>					
Replace Carpeting in main hall		X			
Replace Carpeting in children's room	X				
Replace Carpeting in conference room and hall		X			
Paint interior Meeting Rooms			X		
Paint interior Childrens Room			X		
Paint interior Main & Staff Rooms			X		
Reupholster furniture in childrens' room		X			
Reupholster furniture in Main Room	X				
Reupholster furniture in Teen Room		X			
Seal, coat, & stripe Parking lot	X				
New Security Cameras & System		X			
New LED interior lighting - whole building	X				
New lawn & sprinkler system			X		
<b>ESTIMATED COSTS</b>					
Replace Carpeting in main hall					
Replace Carpeting in children's room					
Replace Carpeting in conference room and hall					
Paint interior Meeting Rooms					
Paint interior Childrens Room					
Paint interior Main & Staff Rooms					
Reupholster furniture in childrens' room					
Reupholster furniture in Main Room					
Reupholster furniture in Teen Room					
Seal, coat, & stripe Parking lot					
New Security Cameras & System					
New LED interior lighting - whole building					
New lawn & sprinkler system					
Total Furniture Request					
Total Exterior Maintenance Request					
Total Interior Maintenance Request					
		Total over 5 year period			

CIP #  
FM 16-01

**Form B-3**  
**Capital Planning Committee**  
**Town of Lunenburg, Massachusetts**  
**Building Projects and Maintenance**

All requests shall be coordinated with the DPW Director and/or Director of Facilities & Grounds.

Department: DPW Contact Person: Jack Rodriquez Date: 11/24/2015

1. Equipment to be acquired (quantity and description) Include detailed list of accessories or options.

One building automation system.

2. Intended Use of Equipment:

Control hvac of building. Public safety building.

3. Fiscal Year Purchase Requested:

FY 17 ☒ FY 18 ☐ FY 19 ☐ FY 20 ☐ FY 21 ☐

☐ FY 22 anticipated large purchases

4. Rank the Priority Within Year Requested: # 4 of 4 requests

5. Purpose of Expenditure (Check All That Apply)

Scheduled Replacement ☐ Condition Inadequate ☐ Expanded Service ☐  
Replace Worn Equipment ☐ Increased Safety ☐ New Operation ☐  
Legal Requirement ☐ Maintenance ☒ Others \_\_\_\_\_

If replacement, what is being replaced? \_\_\_\_\_

Financial Impact on Operating Budget (maintenance, cost of operation, required training)?

Will need training on new system.

Will Above Expenditure Require Additional Space?      No

6. Alternatives Reviewed:

Contract Services Out to Private Company ☒ X

Other: \_\_\_\_\_

7. Cost Information - Attach three written estimates.

	Per Unit	Total	Cost In Fiscal Year Ending		
			Year		
Purchase Price	\$12,000.00		0	June 30,	
Financing/Other Costs			1	June 30,	
Less Trade In			2	June 30,	
Net Purchase Cost			3	June 30,	
			4	June 30,	
			5	June 30,	
Estimated Annual Maintenance Cost:			6 Year Total:		

8. Manufacturer/Vendor Warranties Provided: \_\_\_\_\_

9. Justification: \_\_\_\_\_ To upgrade system to a web based supported system. \_\_\_\_\_

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

CIP #

FM 16-02

**Form B-3**  
**Capital Planning Committee**  
**Town of Lunenburg, Massachusetts**  
**Building Projects and Maintenance**

All requests shall be coordinated with the DPW Director and/or Director of Facilities & Grounds.

Department: Contact Person: Date: 

1. Equipment to be acquired (quantity and description) Include detailed list of accessories or options.

Remove center post from carport which will include engineered plans and a larger one piece beam in Police Side of PSB.

2. Intended Use of Equipment:

3. Fiscal Year Purchase Requested:

FY 17 ☐FY 18 ☐FY 19 ☒FY 20 ☐FY 21 ☐

☐ FY 22 anticipated large purchases

4. Rank the Priority Within Year Requested: # 1 of 6 requests

5. Purpose of Expenditure (Check All That Apply)

Scheduled Replacement ☐Condition Inadequate ☐Expanded Service ☐Replace Worn Equipment ☐Increased Safety ☒New Operation ☐Legal Requirement ☐Maintenance ☐Others 

If replacement, what is being replaced?

Financial Impact on Operating Budget (maintenance, cost of operation, required training)?

N/a

Will Above Expenditure Require Additional Space?      No

6. Alternatives Reviewed:

Contract Services Out to Private Company ☒ X

Other:

7. Cost Information - Attach three written estimates.

	Per Unit	Total	Cost In Fiscal Year Ending			
			Year			
Purchase Price		\$25,000.00	0	June 30,		
Financing/Other Costs			1	June 30,		
Less Trade In			2	June 30,		
Net Purchase Cost			3	June 30,		
			4	June 30,		
			5	June 30,		
Estimated Annual Maintenance Cost:				6 Year Total:		

Journal of Management Inquiry 22(1) 3-14  
© The Author(s) 2013  
Reprints and permissions: [sagepub.com/journalsPermissions.nav](http://sagepub.com/journalsPermissions.nav)  
DOI: 10.1177/1056492613500791  
<http://jmi.sagepub.com>

The post in the middle of the carport has cost in access of \$7000.00 in damages to our

\_\_\_\_\_ Police vehicles. This was not a good design.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

CIP #  
FM16-03

**Form B-3**  
**Capital Planning Committee**  
**Town of Lunenburg, Massachusetts**  
**Building Projects and Maintenance**

All requests shall be coordinated with the DPW Director and/or Director of Facilities & Grounds.

Department:

Contact Person:

Date:

1. Equipment to be acquired (quantity and description) Include detailed list of accessories or options.

2. Intended Use of Equipment:

3. Fiscal Year Purchase Requested:

FY 17 ☐

FY 18 ☐

FY 19 ☒

FY 20 ☐

FY 21 ☐

☐ FY 22 anticipated large purchases

4. Rank the Priority Within Year Requested: # 6 of 6 requests

5. Purpose of Expenditure (Check All That Apply)

Scheduled Replacement ☐

Condition Inadequate ☐

Expanded Service ☐

Replace Worn Equipment ☐

Increased Safety ☐

New Operation ☐

Legal Requirement ☐

Maintenance ☒

Others

If replacement, what is being replaced?

Financial Impact on Operating Budget (maintenance, cost of operation, required training)?

N/a

Will Above Expenditure Require Additional Space? ☐ No

6. Alternatives Reviewed:

Contract Services Out to Private Company ☒

Other:

7. Cost Information - Attach three written estimates.

	Per Unit	Total	Cost In Fiscal Year Ending		
			Year		
Purchase Price	<input type="text"/>	\$12,000.00	0	June 30,	<input type="text"/>
Financing/Other Costs	<input type="text"/>	<input type="text"/>	1	June 30,	<input type="text"/>
Less Trade In	<input type="text"/>	<input type="text"/>	2	June 30,	<input type="text"/>
Net Purchase Cost	<input type="text"/>	<input type="text"/>	3	June 30,	<input type="text"/>
			4	June 30,	<input type="text"/>
			5	June 30,	<input type="text"/>
Estimated Annual Maintenance Cost:	<input type="text"/>		6 Year Total:		<input type="text"/>



8. Manufacturer/Vendor Warranties Provided: \_\_\_\_\_

9. Justification: \_\_\_\_\_ To preserve building interior walls.

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

CIP #  
FM16-04

**Form B-3**  
**Capital Planning Committee**  
**Town of Lunenburg, Massachusetts**  
**Building Projects and Maintenance**

All requests shall be coordinated with the DPW Director and/or Director of Facilities & Grounds.

Department: DPW

Contact Person: Jack Rodriquez

Date: 11/24/2015

1. Equipment to be acquired (quantity and description) Include detailed list of accessories or options.

Develop unused space above police department.

2. Intended Use of Equipment:

Storage of records and office space for Traffic officer and community Outreach officer.

3. Fiscal Year Purchase Requested:

FY 17 ☒

FY 18 ☐

FY 19 ☐

FY 20 ☐

FY 21 ☐

☐ FY 22 anticipated large purchases

4. Rank the Priority Within Year Requested: # 1 of 4 requests

5. Purpose of Expenditure (Check All That Apply)

Scheduled Replacement ☐

Condition Inadequate ☐

Expanded Service ☒

Replace Worn Equipment ☐

Increased Safety ☐

New Operation ☐

Legal Requirement ☐

Maintenance ☐

Others \_\_\_\_\_

If replacement, what is being replaced? \_\_\_\_\_

Financial Impact on Operating Budget (maintenance, cost of operation, required training)?

N/a

Will Above Expenditure Require Additional Space?      No

6. Alternatives Reviewed:

Contract Services Out to Private Company ☒

Other: \_\_\_\_\_

7. Cost Information - Attach three written estimates.

	Per Unit	Total	Cost In Fiscal Year Ending	
			Year	
Purchase Price		\$25,000.00	0	June 30,
Financing/Other Costs			1	June 30,
Less Trade In			2	June 30,
Net Purchase Cost			3	June 30,
			4	June 30,
			5	June 30,
Estimated Annual Maintenance Cost:			6 Year Total:	

8. Manufacturer/Vendor Warranties Provided: \_\_\_\_\_

9. Justification: \_\_\_\_\_ Storage of records and office space for Traffic and Community Outreach Officers. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CIP #  
FM 16-05

**Form B-3**  
**Capital Planning Committee**  
**Town of Lunenburg, Massachusetts**  
**Building Projects and Maintenance**

All requests shall be coordinated with the DPW Director and/or Director of Facilities & Grounds.

Department:  Contact Person:  Date:

1. Equipment to be acquired (quantity and description) Include detailed list of accessories or options.

2. Intended Use of Equipment:

3. Fiscal Year Purchase Requested:

FY 17 ☐ FY 18 ☐ FY 19 ☐ FY 20 ☐ FY 21 ☒

☐ FY 22 anticipated large purchases

4. Rank the Priority Within Year Requested: # 1 of 3 requests

5. Purpose of Expenditure (Check All That Apply)

Scheduled Replacement ☐ Condition Inadequate ☐ Expanded Service ☐  
Replace Worn Equipment ☒ Increased Safety ☐ New Operation ☐  
Legal Requirement ☐ Maintenance ☐ Others

If replacement, what is being replaced?

Financial Impact on Operating Budget (maintenance, cost of operation, required training)?

N/a

Will Above Expenditure Require Additional Space?      No

6. Alternatives Reviewed:

Contract Services Out to Private Company ☒

Other:

7. Cost Information - Attach three written estimates.

	Per Unit	Total	Cost In Fiscal Year Ending	
			Year	
Purchase Price		\$18,000.00	0	June 30,
Financing/Other Costs			1	June 30,
Less Trade In			2	June 30,
Net Purchase Cost			3	June 30,
			4	June 30,
			5	June 30,
Estimated Annual Maintenance Cost:			6 Year Total:	

8. Manufacturer/Vendor Warranties Provided: \_\_\_\_\_

9. Justification: \_\_\_\_\_ Carpets are worn. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CIP #

FM16-08

**Form B-3**  
**Capital Planning Committee**  
**Town of Lunenburg, Massachusetts**  
**Building Projects and Maintenance**

All requests shall be coordinated with the DPW Director and/or Director of Facilities & Grounds.

Department: Contact Person: Date: 

1. Equipment to be acquired (quantity and description) Include detailed list of accessories or options.

2. Intended Use of Equipment:

3. Fiscal Year Purchase Requested:

FY 17 ☐FY 18 ☐FY 19 ☒FY 20 ☐FY 21 ☐

☐ FY 22 anticipated large purchases

4. Rank the Priority Within Year Requested: # 3 of 6 requests

5. Purpose of Expenditure (Check All That Apply)

Scheduled Replacement ☐Condition Inadequate ☐Expanded Service ☐Replace Worn Equipment ☐Increased Safety ☒New Operation ☐Legal Requirement ☐Maintenance ☐Others 

If replacement, what is being replaced?

Financial Impact on Operating Budget (maintenance, cost of operation, required training)?

N/a

Will Above Expenditure Require Additional Space? ☐ No

6. Alternatives Reviewed:

Contract Services Out to Private Company ☒

Other:

7. Cost Information - Attach three written estimates.

	Per Unit	Total	Cost In Fiscal Year Ending		
			Year		
Purchase Price		\$11,000.00	0	June 30,	
Financing/Other Costs			1	June 30,	
Less Trade In			2	June 30,	
Net Purchase Cost			3	June 30,	
			4	June 30,	
			5	June 30,	
Estimated Annual Maintenance Cost:			6 Year Total:		

8. Manufacturer/Vendor Warranties Provided: \_\_\_\_\_

9. Justification: \_\_\_\_\_ For better safety and sanitation. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Form B-3**  
**Capital Planning Committee**  
**Town of Lunenburg, Massachusetts**  
**Building Projects and Maintenance**

All requests shall be coordinated with the DPW Director and/or Director of Facilities & Grounds.

Department:

Contact Person:

Date:

1. Equipment to be acquired (quantity and description) Include detailed list of accessories or options.

2. Intended Use of Equipment:

3. Fiscal Year Purchase Requested:

FY 17 ☒

FY 18 ☐

FY 19 ☐

FY 20 ☐

FY 21 ☐

☐ FY 22 anticipated large purchases

4. Rank the Priority Within Year Requested: # 3 of 4 requests

5. Purpose of Expenditure (Check All That Apply)

Scheduled Replacement ☐

Condition Inadequate ☐

Expanded Service ☐

Replace Worn Equipment ☐

Increased Safety ☐

New Operation ☐

Legal Requirement ☐

Maintenance ☒

Others

If replacement, what is being replaced?

Financial Impact on Operating Budget (maintenance, cost of operation, required training)?

N/a

Will Above Expenditure Require Additional Space?  No

6. Alternatives Reviewed:

Contract Services Out to Private Company ☒

Other:

7. Cost Information - Attach three written estimates.

	Per Unit	Total	Cost In Fiscal Year Ending	
			Year	
Purchase Price		\$15,000.00	0	June 30,
Financing/Other Costs			1	June 30,
Less Trade In			2	June 30,
Net Purchase Cost			3	June 30,
			4	June 30,
			5	June 30,
Estimated Annual Maintenance Cost:			6 Year Total:	



8. Manufacturer/Vendor Warranties Provided: \_\_\_\_\_

9. Justification: \_\_\_\_\_ Paint exterior of building to prolong exterior wood.

Scope of Work: \_\_\_\_\_

Pressure wash building exterior, scrape and sand wood siding and trim where needed. Apply primer  
on exposed wood. Replace any cracked or rotten trim and porch railings, caulk gaps where siding  
meets trim around windows and doors. Bleach and sand vinyl siding if needed and paint. Two coats of  
finish on entire exterior.

Verbal quote received from Harrison Painting.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CIP #  
FM16-11

**Form B-3**  
**Capital Planning Committee**  
**Town of Lunenburg, Massachusetts**  
**Building Projects and Maintenance**

All requests shall be coordinated with the DPW Director and/or Director of Facilities & Grounds.

Department: DPW

Contact Person: Jack Rodriquez

Date: 11/24/2015

1. Equipment to be acquired (quantity and description) Include detailed list of accessories or options.

Replace carpet in the Public library this will include the moving of the books and shelves from a separate company.

2. Intended Use of Equipment:

Flooring

3. Fiscal Year Purchase Requested:

FY 17 ☐

FY 18 ☐

FY 19 ☐

FY 20 ☒

FY 21 ☐

☐ FY 22 anticipated large purchases

4. Rank the Priority Within Year Requested: # 3 of 3 requests

5. Purpose of Expenditure (Check All That Apply)

Scheduled Replacement ☐

Condition Inadequate ☒

Expanded Service ☐

Replace Worn Equipment ☐

Increased Safety ☒

New Operation ☐

Legal Requirement ☐

Maintenance ☐

Others \_\_\_\_\_

If replacement, what is being replaced? \_\_\_\_\_

Financial Impact on Operating Budget (maintenance, cost of operation, required training)?

N/a

Will Above Expenditure Require Additional Space?      No

6. Alternatives Reviewed:

Contract Services Out to Private Company ☒

Other: \_\_\_\_\_

7. Cost Information - Attach three written estimates.

	Per Unit	Total	Cost In Fiscal Year Ending			
			Year			
Purchase Price		\$75,000.00	0	June 30,		
Financing/Other Costs			1	June 30,		
Less Trade In			2	June 30,		
Net Purchase Cost			3	June 30,		
			4	June 30,		
			5	June 30,		
Estimated Annual Maintenance Cost:			6 Year Total:			

8. Manufacturer/Vendor Warranties Provided: \_\_\_\_\_

9. Justification: \_\_\_\_\_ In FY14 \$36,524 was allocated for carpet replacement only. Expense to move and reinstall books and bookshelves at the target areas was overlooked. The carpet pricing was calculated \$4/square foot, industry standard pricing. Little Floor Covering, Fitchburg, measured the carpet and confirmed the estimate. A quote is also include from a moving company for the bookshelves/book moving provided by the Library Director.

CIP #

FM 16-13

**Form B-3**  
**Capital Planning Committee**  
**Town of Lunenburg, Massachusetts**  
**Building Projects and Maintenance**

All requests shall be coordinated with the DPW Director and/or Director of Facilities & Grounds.

Department: Contact Person: Date: 

1. Equipment to be acquired (quantity and description) Include detailed list of accessories or options.

2. Intended Use of Equipment:

3. Fiscal Year Purchase Requested:

FY 17 ☐FY 18 ☒FY 19 ☒FY 20 ☐FY 21 ☐
☐ FY 22 anticipated large purchases

4. Rank the Priority Within Year Requested: # 2 of 3 requests

5. Purpose of Expenditure (Check All That Apply)

Scheduled Replacement ☐Condition Inadequate ☐Expanded Service ☐Replace Worn Equipment ☐Increased Safety ☐New Operation ☐Legal Requirement ☐Maintenance ☒Others 

If replacement, what is being replaced?

Financial Impact on Operating Budget (maintenance, cost of operation, required training)?

Will Above Expenditure Require Additional Space? ☐ No

6. Alternatives Reviewed:

Contract Services Out to Private Company ☒ X

Other:

7. Cost Information - Attach three written estimates.

	Per Unit	Total	Cost In Fiscal Year Ending			
			Year			
Purchase Price		\$12,000.00	0	June 30,		
Financing/Other Costs			1	June 30,		
Less Trade In			2	June 30,		
Net Purchase Cost			3	June 30,		
			4	June 30,		
			5	June 30,		
Estimated Annual Maintenance Cost:			6 Year Total:			

8. Manufacturer/Vendor Warranties Provided: \_\_\_\_\_

9. Justification: \_\_\_\_\_ To preserve building interior walls. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CIP #

FM 16-15

**Form B-3**  
**Capital Planning Committee**  
**Town of Lunenburg, Massachusetts**  
**Building Projects and Maintenance**

All requests shall be coordinated with the DPW Director and/or Director of Facilities & Grounds.

Department: Contact Person: Date: 

1. Equipment to be acquired (quantity and description) Include detailed list of accessories or options.

2. Intended Use of Equipment:

3. Fiscal Year Purchase Requested:

FY 17 ☒FY 18 ☐FY 19 ☐FY 20 ☐FY 21 ☐
☐ FY 22 anticipated large purchases

4. Rank the Priority Within Year Requested: # 2 of 4 requests

5. Purpose of Expenditure (Check All That Apply)

Scheduled Replacement ☐Condition Inadequate ☐Expanded Service ☐Replace Worn Equipment ☐Increased Safety ☐New Operation ☐Legal Requirement ☐Maintenance ☒Others 

If replacement, what is being replaced? \_\_\_\_\_

Financial Impact on Operating Budget (maintenance, cost of operation, required training)?

\_\_\_\_\_ N/a

Will Above Expenditure Require Additional Space? \_\_\_\_ No

6. Alternatives Reviewed:

Contract Services Out to Private Company ☒ X

Other: \_\_\_\_\_

7. Cost Information - Attach three written estimates.

	Per Unit	Total	Cost In Fiscal Year Ending	
			Year	
Purchase Price		\$12,000.00	0	June 30,
Financing/Other Costs			1	June 30,
Less Trade In			2	June 30,
Net Purchase Cost			3	June 30,
			4	June 30,
			5	June 30,
Estimated Annual Maintenance Cost:			6 Year Total:	

8. Manufacturer/Vendor Warranties Provided: \_\_\_\_\_

9. Justification: \_\_\_\_\_ Paint exterior of building to prolong exterior wood.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Form B-3**  
**Capital Planning Committee**  
**Town of Lunenburg, Massachusetts**  
**Building Projects and Maintenance**

CIP #  
FM17-03

All requests shall be coordinated with the DPW Director and/or Director of Facilities & Grounds.

Department:

Contact Person:

Date:

1. Equipment to be acquired (quantity and description) Include detailed list of accessories or options.

2. Intended Use of Equipment:

3. Fiscal Year Purchase Requested:

FY 17 ☐

FY 18 ☐

FY 19 ☐

FY 20 ☐

FY 21 ☒

☐ FY 22 anticipated large purchases

4. Rank the Priority Within Year Requested: # 2 of 3 requests

5. Purpose of Expenditure (Check All That Apply)

Scheduled Replacement ☐

Condition Inadequate ☐

Expanded Service ☐

Replace Worn Equipment ☐

Increased Safety ☐

New Operation ☐

Legal Requirement ☐

Maintenance ☒

Others

If replacement, what is being replaced?

Financial Impact on Operating Budget (maintenance, cost of operation, required training)?

Will Above Expenditure Require Additional Space?

6. Alternatives Reviewed:

Contract Services Out to Private Company

Other:

7. Cost Information - Attach three written estimates.

	Per Unit	Total	Cost In Fiscal Year Ending			
			Year			
Purchase Price		\$10,000	0	June 30,		
Financing/Other Costs			1	June 30,		
Less Trade In			2	June 30,		
Net Purchase Cost			3	June 30,		
			4	June 30,		
			5	June 30,		
Estimated Annual Maintenance Cost:			6 Year Total:			



8. Manufacturer/Vendor Warranties Provided: \_\_\_\_\_

9. Justification:      Maintain water drainage. \_\_\_\_\_

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

CIP #  
FM17-04

**Form B-3**  
**Capital Planning Committee**  
**Town of Lunenburg, Massachusetts**  
**Building Projects and Maintenance**

All requests shall be coordinated with the DPW Director and/or Director of Facilities & Grounds.

Department:

Contact Person:

Date:

1. Equipment to be acquired (quantity and description) Include detailed list of accessories or options.

2. Intended Use of Equipment:

3. Fiscal Year Purchase Requested:

FY 17 ☐

FY 18 ☐

FY 19 ☒

FY 20 ☐

FY 21 ☐

☐ FY 22 anticipated large purchases

4. Rank the Priority Within Year Requested: # 2 of 6 requests

5. Purpose of Expenditure (Check All That Apply)

Scheduled Replacement ☐

Condition Inadequate ☐

Expanded Service ☐

Replace Worn Equipment ☐

Increased Safety ☐

New Operation ☐

Legal Requirement ☐

Maintenance ☒

Others

If replacement, what is being replaced?

Financial Impact on Operating Budget (maintenance, cost of operation, required training)?

Will Above Expenditure Require Additional Space?

6. Alternatives Reviewed:

Contract Services Out to Private Company

Other:

7. Cost Information - Attach three written estimates.

	Per Unit	Total	Cost In Fiscal Year Ending			
			Year			
Purchase Price		\$10,000	0	June 30,		
Financing/Other Costs			1	June 30,		
Less Trade In			2	June 30,		
Net Purchase Cost			3	June 30,		
			4	June 30,		
			5	June 30,		
Estimated Annual Maintenance Cost:			6 Year Total:			

.....

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

CIP #  
FM 17-08

**Form B-3**  
**Capital Planning Committee**  
**Town of Lunenburg, Massachusetts**  
**Building Projects and Maintenance**

All requests shall be coordinated with the DPW Director and/or Director of Facilities & Grounds.

Department: DPW Contact Person: Jack Rodriquez Date: 11/24/2015

1. Equipment to be acquired (quantity and description) Include detailed list of accessories or options.

Replace rubber roof on old garage at DPW.

2. Intended Use of Equipment:

3. Fiscal Year Purchase Requested:

FY 17 ☐ FY 18 ☐ FY 19 ☒ FY 20 ☐ FY 21 ☐

☐ FY 22 anticipated large purchases

4. Rank the Priority Within Year Requested: # 4 of 6 requests

5. Purpose of Expenditure (Check All That Apply)

Scheduled Replacement ☐ Condition Inadequate ☐ Expanded Service ☐  
Replace Worn Equipment ☒ Increased Safety ☐ New Operation ☐  
Legal Requirement ☐ Maintenance ☐ Others \_\_\_\_\_

If replacement, what is being replaced? Roof

Financial Impact on Operating Budget (maintenance, cost of operation, required training)?

Will Above Expenditure Require Additional Space? \_\_\_\_\_

6. Alternatives Reviewed:

Contract Services Out to Private Company

Other: \_\_\_\_\_

7. Cost Information - Attach three written estimates.

	Per Unit	Total	Cost In Fiscal Year Ending	
			Year	
Purchase Price		\$65,000	0	June 30,
Financing/Other Costs			1	June 30,
Less Trade In			2	June 30,
Net Purchase Cost			3	June 30,
			4	June 30,
			5	June 30,
Estimated Annual Maintenance Cost:			6 Year Total:	

8. Manufacturer/Vendor Warranties Provided: \_\_\_\_\_

9. Justification:            There are small leaks in a few places. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CIP #

FM 17-10

**Form B-3**  
**Capital Planning Committee**  
**Town of Lunenburg, Massachusetts**  
**Building Projects and Maintenance**

All requests shall be coordinated with the DPW Director and/or Director of Facilities & Grounds.

Department: Contact Person: Date: 

1. Equipment to be acquired (quantity and description) Include detailed list of accessories or options.

2. Intended Use of Equipment:

3. Fiscal Year Purchase Requested:

FY 17 ☐FY 18 ☒FY 19 ☐FY 20 ☐FY 21 ☐

☐ FY 22 anticipated large purchases

4. Rank the Priority Within Year Requested: # 1 of 3 requests

5. Purpose of Expenditure (Check All That Apply)

Scheduled Replacement ☐Condition Inadequate ☐Expanded Service ☐Replace Worn Equipment ☒Increased Safety ☒New Operation ☐Legal Requirement ☐Maintenance ☐Others 

If replacement, what is being replaced? Two fuel pumps and a 10,000 gallon gas tank 5000 gallon diesel

Financial Impact on Operating Budget (maintenance, cost of operation, required training)?

Will Above Expenditure Require Additional Space?

6. Alternatives Reviewed:

Contract Services Out to Private Company

Other:

7. Cost Information - Attach three written estimates.

	Per Unit	Total	Cost In Fiscal Year Ending	
			Year	
Purchase Price		\$185,000	0	June 30,
Financing/Other Costs			1	June 30,
Less Trade In			2	June 30,
Net Purchase Cost			3	June 30,
			4	June 30,
			5	June 30,
Estimated Annual Maintenance Cost:			6 Year Total:	

8. Manufacturer/Vendor Warranties Provided: \_\_\_\_\_

9. Justification: \_\_\_\_\_ Replace the two 30 year old underground tanks. \_\_\_\_\_

Verbal Quote Received. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CIP #  
FM 17-12

**Form B-3**  
**Capital Planning Committee**  
**Town of Lunenburg, Massachusetts**  
**Building Projects and Maintenance**

All requests shall be coordinated with the DPW Director and/or Director of Facilities & Grounds.

Department:

Contact Person:

Date:

1. Equipment to be acquired (quantity and description) Include detailed list of accessories or options.

2. Intended Use of Equipment:

3. Fiscal Year Purchase Requested:

FY 17 ☐

FY 18 ☐

FY 19 ☒

FY 20 ☐

FY 21 ☐

☐ FY 22 anticipated large purchases

4. Rank the Priority Within Year Requested: # 5 of 6 requests

5. Purpose of Expenditure (Check All That Apply)

Scheduled Replacement ☐

Condition Inadequate ☒

Expanded Service ☐

Replace Worn Equipment ☐

Increased Safety ☐

New Operation ☐

Legal Requirement ☐

Maintenance ☐

Others

If replacement, what is being replaced?

Financial Impact on Operating Budget (maintenance, cost of operation, required training)?

Will Above Expenditure Require Additional Space?

6. Alternatives Reviewed:

Contract Services Out to Private Company

Other:

7. Cost Information - Attach three written estimates.

	Per Unit	Total	Cost In Fiscal Year Ending			
			Year			
Purchase Price		\$15,000	0	June 30,		
Financing/Other Costs			1	June 30,		
Less Trade In			2	June 30,		
Net Purchase Cost			3	June 30,		
			4	June 30,		
			5	June 30,		
Estimated Annual Maintenance Cost:				6 Year Total:		



8. Manufacturer/Vendor Warranties Provided: \_\_\_\_\_

9. Justification: \_\_\_\_\_ Rafters need to be repaired and front wall pulled in and secured.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Form B-3**  
**Capital Planning Committee**  
**Town of Lunenburg, Massachusetts**  
**Building Projects and Maintenance**

CIP #  
FM17-14

All requests shall be coordinated with the DPW Director and/or Director of Facilities & Grounds.

Department:

Contact Person:

Date:

1. Equipment to be acquired (quantity and description) Include detailed list of accessories or options.

2. Intended Use of Equipment:

3. Fiscal Year Purchase Requested:

FY 17 ☐

FY 18 ☐

FY 19 ☐

FY 20 ☒

FY 21 ☐

☐ FY 22 anticipated large purchases

4. Rank the Priority Within Year Requested: # 1 of 3 requests

5. Purpose of Expenditure (Check All That Apply)

Scheduled Replacement ☐

Condition Inadequate ☐

Expanded Service ☐

Replace Worn Equipment ☐

Increased Safety ☒

New Operation ☐

Legal Requirement ☐

Maintenance ☐

Others

If replacement, what is being replaced?

Financial Impact on Operating Budget (maintenance, cost of operation, required training)?

Will Above Expenditure Require Additional Space?

6. Alternatives Reviewed:

Contract Services Out to Private Company

Other:

7. Cost Information - Attach three written estimates.

	Per Unit	Total	Cost In Fiscal Year Ending			
			Year			
Purchase Price		\$10,000	0	June 30,		
Financing/Other Costs			1	June 30,		
Less Trade In			2	June 30,		
Net Purchase Cost			3	June 30,		
			4	June 30,		
			5	June 30,		
Estimated Annual Maintenance Cost:		<input type="text"/>	6 Year Total:		<input type="text"/>	

9. Justification:\_\_\_\_\_ Deck and stairway boards are splitting and cupping.

[illegible]

CIP #  
FM 17-16

**Form B-3**  
**Capital Planning Committee**  
**Town of Lunenburg, Massachusetts**  
**Building Projects and Maintenance**

All requests shall be coordinated with the DPW Director and/or Director of Facilities & Grounds.

Department:

Contact Person:

Date:

1. Equipment to be acquired (quantity and description) Include detailed list of accessories or options.

2. Intended Use of Equipment:

3. Fiscal Year Purchase Requested:

FY 17 ☐

FY 18 ☐

FY 19 ☐

FY 20 ☒

FY 21 ☐

☐ FY 22 anticipated large purchases

4. Rank the Priority Within Year Requested: # 2 of 3 requests

5. Purpose of Expenditure (Check All That Apply)

Scheduled Replacement ☐

Condition Inadequate ☐

Expanded Service ☐

Replace Worn Equipment ☐

Increased Safety ☒

New Operation ☐

Legal Requirement ☐

Maintenance ☐

Others

If replacement, what is being replaced?

Financial Impact on Operating Budget (maintenance, cost of operation, required training)?

Will Above Expenditure Require Additional Space?

6. Alternatives Reviewed:

Contract Services Out to Private Company

Other:

7. Cost Information - Attach three written estimates.

	Per Unit	Total	Cost In Fiscal Year Ending		
			Year		
Purchase Price		\$80,000	0	June 30,	
Financing/Other Costs			1	June 30,	
Less Trade In			2	June 30,	
Net Purchase Cost			3	June 30,	
			4	June 30,	
			5	June 30,	
Estimated Annual Maintenance Cost:		<input type="text"/>	6 Year Total:		

8. Manufacturer/Vendor Warranties Provided: \_\_\_\_\_

9. Justification: \_\_\_\_\_ Safety for the seniors getting to and from the building in bad weather. \_\_\_\_\_

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

CIP #  
PM#7-18

**Form B-3**  
**Capital Planning Committee**  
**Town of Lunenburg, Massachusetts**  
**Building Projects and Maintenance**

All requests shall be coordinated with the DPW Director and/or Director of Facilities & Grounds.

Department:

Contact Person:

Date:

1. Equipment to be acquired (quantity and description) Include detailed list of accessories or options.

2. Intended Use of Equipment:

3. Fiscal Year Purchase Requested:

FY 17 ☐

FY 18 ☐

FY 19 ☐

FY 20 ☐

FY 21 ☒

☐ FY 22 anticipated large purchases

4. Rank the Priority Within Year Requested: # 3 of 3 requests

5. Purpose of Expenditure (Check All That Apply)

Scheduled Replacement ☐

Condition Inadequate ☐

Expanded Service ☐

Replace Worn Equipment ☐

Increased Safety ☒

New Operation ☐

Legal Requirement ☐

Maintenance ☐

Others

If replacement, what is being replaced?

Financial Impact on Operating Budget (maintenance, cost of operation, required training)?

Will Above Expenditure Require Additional Space?

6. Alternatives Reviewed:

Contract Services Out to Private Company

Other:

7. Cost Information - Attach three written estimates.

	Per Unit	Total	Cost In Fiscal Year Ending			
			Year			
Purchase Price		\$75,000	0	June 30,		
Financing/Other Costs			1	June 30,		
Less Trade In			2	June 30,		
Net Purchase Cost			3	June 30,		
			4	June 30,		
			5	June 30,		
Estimated Annual Maintenance Cost:		<input type="text"/>	6 Year Total:		<input type="text"/>	

8. Manufacturer/Vendor Warranties Provided: \_\_\_\_\_

9. Justification: Redundant system in case of boiler failure.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CIP #  
FM17-2i

**Form B-3**  
**Capital Planning Committee**  
**Town of Lunenburg, Massachusetts**  
**Building Projects and Maintenance**

All requests shall be coordinated with the DPW Director and/or Director of Facilities & Grounds.

Department:

Contact Person:

Date:

1. Equipment to be acquired (quantity and description) Include detailed list of accessories or options.

2. Intended Use of Equipment:

3. Fiscal Year Purchase Requested:

FY 17 ☐

FY 18 ☒

FY 19 ☐

FY 20 ☐

FY 21 ☐

☐ FY 22 anticipated large purchases

4. Rank the Priority Within Year Requested: # 3 of 3 requests

5. Purpose of Expenditure (Check All That Apply)

Scheduled Replacement ☐

Condition Inadequate ☐

Expanded Service ☐

Replace Worn Equipment ☐

Increased Safety ☐

New Operation ☐

Legal Requirement ☐

Maintenance ☐

Others

If replacement, what is being replaced?

Financial Impact on Operating Budget (maintenance, cost of operation, required training)?

Will Above Expenditure Require Additional Space?

6. Alternatives Reviewed:

Contract Services Out to Private Company

Other:

7. Cost Information - Attach three written estimates.

	Per Unit	Total	Cost In Fiscal Year Ending			
			Year			
Purchase Price		\$10,000	0	June 30,		
Financing/Other Costs			1	June 30,		
Less Trade In			2	June 30,		
Net Purchase Cost			3	June 30,		
			4	June 30,		
			5	June 30,		
Estimated Annual Maintenance Cost:			6 Year Total:			



8. Manufacturer/Vendor Warranties Provided: \_\_\_\_\_

9. Justification:\_\_\_\_\_ Keep people from taking turns bringing home to clean.

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

**Form B-1**  
**Capital Planning Committee**  
**Town of Lunenburg, Massachusetts**  
**Capital Equipment Request**

CLIP #  
COA17-01

Department: **Council on Aging**

Contact Person: **Susan Doherty**

Date: **11 19 15**

1. Equipment to be acquired (quantity and description). Include detailed list of accessories or options.

**If the equipment is a vehicle, please attach Form C.**

**1 - 24" Double Electric Wall Oven**

2. Intended Use of Equipment:

**Used in the Eagle House kitchen for heating & preparing congregate meals and Meals on Wheels**

3. Fiscal Year Purchase Requested:

FY 17 ☒

FY 18 ☐

FY 19 ☐

FY 20 ☐

FY 21 ☐

☐ FY 21 anticipated large purchases

4. Rank the Priority Within Year Requested: # 1 of 2 requests

5. Purpose of Expenditure (Check All That Apply)

Scheduled Replacement ☐

Present Equipment Obsolete ☐

Expanded Service ☐

Replace Worn Equipment ☒

Increased Safety ☒

New Operation ☐

Legal Requirement ☐

Improved Procedures/Records ☐

Others \_\_\_\_\_

If replacement, what is being replaced? Existing wall oven

How many hours currently used? 5 hours daily

Financial Impact on Operating Budget (maintenance, cost of operation, required training)?

**\*Only financial burden will be cost of electricity & possible future maintainence.**

Will above expenditure 1) increase number of personnel, 2) reduce number of personnel, or  
3) eliminate need for additional personnel?

**\*N/A**

Will above expenditure 1) increase operating cost, or 2) reduce operating costs with improved efficiency?  
Give details.

**\*New oven will reduce energy costs due to the fact that the upper door on the existing unit  
does not close tight and heat escapes.**

Will Above Expenditure Require Additional Space?    **\*No**

6. Alternatives to New Equipment Purchase Reviewed:

Transfer/Borrow Equipment From Another Department ☐

Equipment Rental ☐

Contract Services Out to Private Company ☐

Lease Purchase ☐

Purchase Equipment Jointly With Another Town ☐

Other: New

Used Equipment ☐

**FOREST APPLIANCE SERVICE**  
P.O. Box 999 260 Main Street  
TOWNSEND, MA 01469  
**JOHN FOREST (978) 597-2616**

8226

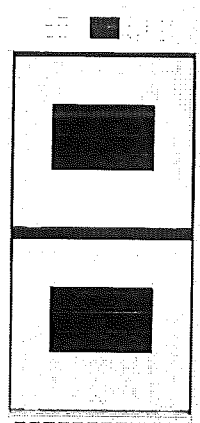
NAME <i>Lynnaburg Council on Aging</i>		DATE <i>25 November 82</i>
ADDRESS <i>Eagle House - 25 Memorial Dr.</i>		PHONE
CITY <i>Lynnaburg</i>	REPAIRED IN <input type="checkbox"/> SHOP <input type="checkbox"/> HOME	
MAKE <i>Sue Doherty</i>	MODEL <i>582-4166</i>	SERIAL NO.
TROUBLE REPORTED <i>Quote to replace wall oven &amp; cooktop</i>	PROMISED	<input type="checkbox"/> PICK UP <input type="checkbox"/> DELIVER <input type="checkbox"/> WARRANTY <input type="checkbox"/> CONTRACT <input type="checkbox"/> ESTIMATE
	BEST TIME TO CALL A.M. <input type="checkbox"/> P.M. <input type="checkbox"/>	
QUANTITY	PARTS DESCRIPTION	AMOUNT
1	WOD51ES4EW 24" Dbl Wall Oven	1599 -
1	FF6C3610Q8 36" Gas Cooktop	725 -
COMMENTS <i>No Charge for Installation</i>		TOTAL MATERIALS <i>2324 -</i>
		<input type="checkbox"/> PICK UP OR DELIVERY <input type="checkbox"/> SERVICE CALL CHARGE
		TECHNICAL SERVICE TIME <input type="checkbox"/> SHOP <input type="checkbox"/> HOME
TECHNICIAN		TAX <i>Exempt</i>
DATE COMPLETED	CASH ON COMPLETION OF WORK	TOTAL <i>2324 -</i>

Signature below constitutes acceptance of above service performed as being satisfactory - and that equipment has been left in good condition.

Signature \_\_\_\_\_

CUSTOMER'S COPY

# WHIRLPOOL® 6.2 CU. FT. DOUBLE WALL OVEN WITH HIGH-HEAT SELF-CLEANING SYSTEM



## WOD51ES4EW

Whirlpool® 6.2 Cu. Ft. Double Wall Oven with High-Heat Self-Cleaning System

### Available Colors

White

WOD51ES4EW

Black

WOD51ES4EB

Stainless Steel

WOD51ES4ES

### External Dimensions

Dimensions shown are for planning purposes only. For complete information, see Installation Instructions packed with product.

Depth	25 3/4
Height	51
Width	23 3/4
Cutout Depth	23 1/4
Cutout Height	49 3/4
Cutout Width	22 5/8
Interior Depth (in.)	19 5/8 (Both)
Interior Height (in.)	16 (Both)
Interior Width (in.)	19 (Both)

### Key Features

AccuBake® Temperature Management System

Dual Interior Lighting

Touch Control Digital Display

High-Heat Self-Cleaning System

Keep Warm Setting

Closed Door Broiling

Largest Capacity Wall Oven at 6.2 Cu. Ft. Total Capacity

12-Hour Delay Cook Setting

Sabbath Mode with Star K Certification

#1 Selling Appliance Brand in the U.S.A.

---

**Date:** Wed, 18 Nov 2015 21:48:21 +0000 [04:48:21 PM EST]

---

**From:** forestappliance@comcast.net


---

**To:** sdoherty@lunenburgonline.com


---

**Subject:** Eagle House quote

---

**Part(s):**  2 Quote - Lunenburg Council on Aging.pdf [application/pdf] 1,418 KB

---

 1 unnamed [multipart/alternative] 1.78 KB

Hi Sue,

I have attached a quote for a 24" double wall oven and a 36" gas cooktop to replace existing appliances at the Eagle House. There would be no charge for delivery and installation, or removal of the existing appliances. Models and pricing may change due to availability of these models at the time of installation. I have included links to each of the appliances below. If you have any questions, feel free to give us a call.

Thank you,  
Tammy  
Forest Appliance

<http://www.frigidaire.com/Kitchen-Appliances/Cooktops/Gas-Cooktop/FFGC3610QS/>

<http://insideadvantage.com/products/productWOD51ES4EW>

---

# HUDSON

## APPLIANCE

*Serving you for over 30 years*

167 Main Street Hudson, MA 01749

(978) 562-3352 (978) 562-4297 Fax [www.hudsonappliance.com](http://www.hudsonappliance.com)

**Quote No. 65179**



**Date: 11/18/2015**

**Order Status: QUOTE**

**Salesperson: ROCCO**

Customer #: 44454			
S O L D  T O	<b>EAGLE HOUSE SENIOR CENTER</b> 25 MEMORIAL DR LUNENBURG, MA 01462  Home Phone: 978-587-4166	S H I P  T O	<b>EAGLE HOUSE SENIOR CENTER</b> 25 MEMORIAL DR LUNENBURG, MA 01462  Phone: 978-587-4166  Cell:

**Instructions: Susan Doherty**

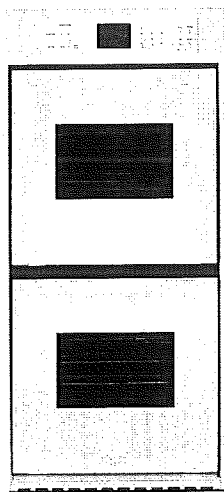
Q	Brand	Model #	Product / Color	Warr	Amt.	Exten.
1	WHIRL	WOD51ES4EW	DOUBLE WALL ELECTRIC OVEN		1,529.00	1,529.00
1	FRIG	FGGC3645QW (N)	COOKTOPS (GAS)		899.00	899.00

11/18/2015 11:33:54

Mdse. Sub Total	\$2,428.00
Removal	
Delivery	\$10.00
Labor/Misc.	
Tax	
Total	\$2,438.00

**This Price Quote is Valid Until**

All Quotes are good until the last day of the month  
that the quote is given in.  
Any quote beyond the last day of the month will have  
to be quoted again.



## 6.2 Cu. Ft. Double Wall Oven with High-Heat Self-Cleaning System

4.7

22 Reviews

BASE MSRP  
\$1,749.00

You'll have plenty of room to make your family's homemade favorites with the 6.2 cu. ft. capacity double wall oven from Whirlpool brand. With the largest total capacity, this 24-inch double oven features the AccuBake® temperature management system to ensure evenly-baked, delicious results. Two oven lights brighten up the interior so you can keep an eye on what's cooking. This self-cleaning wall oven also features a touch control digital display for controls that are as simple to use as they are to clean.

### AVAILABLE COLOR OPTIONS



White - WOD51ES4EW

## FEATURES

### Top Features

#### AccuBake® Temperature Management System

With the AccuBake® temperature management system, you can now achieve delicious, consistent results every time. This system surrounds food with even temperatures and uses built-in sensors to monitor oven temperature. It even turns on the correct cooking elements to ensure optimal heat and deliver consistent baking, even on multiple racks.

#### Dual Interior Lighting

A pair of lights brighten up the interior so you can keep an eye on what's cooking.

#### Touch Control Digital Display

Streamlined oven controls are as simple to use as they are to clean.

### Additional Features

#### High-Heat Self-Cleaning System

This system uses a high temperature instead of harsh chemicals to help clean your oven by burning off baked-on food splatter.

#### 12-Hour Delay Cook Setting

#### Sabbath Mode with Star K Certification

---

**Date:** Wed, 18 Nov 2015 11:41:25 -0500 [11:41:25 AM EST]

---

**From:** rocco@hudsonappliance.com




---

**To:** sdoherty@lunenburgonline.com


---

**Subject:** appliance quote

---

**Part(s):**  2 65179.pdf [application/pdf] 82 KB  
 3 wod51es4ew.pdf [application/pdf] 169 KB  
 4 FRIG\_FGGC3645QW.pdf [application/pdf] 80 KB

---

 1 unnamed [multipart/alternative] 0.59 KB

Hi Susan

Here is the quote you requested. The estimate to install the double wall oven is \$175.00. The cooktop has to be installed by a licensed plumber. Thanks Rocco

---



## Percy's TV & Appliance (/)



• (tel:5084386800)

**Call Us**



(<https://www.google.com/maps/place/19+Glennie+St,+Worcester,+MA+01605/@42.2850449,-71.406416,17z/data=!3m1!1e3!3m2!1s1f16d1k89d40654fc6377c3>)

### Directions



Hours



Search



Cart

[Home \(/\)](#) / [Wall Ovens \(/shop/department/wall-ovens\)](#) / Whirlpool WOD51ES4ES



## Whirlpool WOD51ES4ES

## 24" Double Wall Oven with High-Heat Self-Cleaning System

(22 reviews)

[Read 22 Reviews](#)

Write a Review ([http://www.percys.com/review?pr\\_page\\_id=1WH1.WOD51ES4ES](http://www.percys.com/review?pr_page_id=1WH1.WOD51ES4ES))

**Available 2-3 days**

Now: \$1,709.96

Was: ~~\$1,899.99~~

Save 10%

Qty: 1

Add to Cart

**After Mail-In Rebates: \$1,659.96**

- **FREE Lunenburg, MA Delivery**
- **Pickup In Store November 20th or later.**

### Description

## Specs

## Rebates

## Guides

## Accessories

## Reviews

This 24" electric double wall oven from Whirlpool gives you a 6.2 cubic feet capacity and many convenient features such as the AccuBake temperature management system, dual interior lighting, touch control digital display, high-heat self-cleaning system, a keep warm setting, 12-hour delay cook setting and a Sabbath mode.

---

**Date:** Wed, 18 Nov 2015 11:52:24 -0500 [11:52:24 AM EST]

---

**From:** Alan Lavine <percys@percys.com>

---

**To:** Susan Doherty <sdoherthy@lunenburgonline.com>

---

**Subject:** Re: Hello Susan

---

no I am sorry

installation is quoted before the job

Thankyou

On Wed, Nov 18, 2015 at 11:28 AM, Susan Doherty <sdoherthy@lunenburgonline.com> wrote:

Thank you Alan,

Do these prices reflect installation fees also?

Sue

Quoting Alan Lavine <percys@percys.com>:

<http://www.percys.com/product/whirlpool/WOD51ES4ES> prices good for 30 days only from todays email

<http://www.percys.com/product/frigidaire/FGGC3645QW> prices good for 30 days only from todays email

Thankyou

--

Alan Lavine  
Percy's Tv & Appliance  
19 Glennie Street  
Worcester Mass 01605  
508-755-5269 ext 804  
[www.percys.com](http://www.percys.com)  
[percys@percys.com](mailto:percys@percys.com)

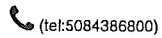
Susan Doherty  
Director Council on Aging  
Town Of Lunenburg  
Eagle House Senior Center  
25 Memorial Drive  
Lunenburg, MA 01462  
978-582-4166

--

Alan Lavine  
Percy's Tv & Appliance  
19 Glennie Street  
Worcester Mass 01605  
508-755-5269 ext 804  
[www.percys.com](http://www.percys.com)  
[percys@percys.com](mailto:percys@percys.com)

---

## Percy's TV &amp; Appliance (/)



(tel:5084386800)

Call Us



(https://www.google.com/maps/place/19+Glennie+St.,+Worcester,+MA+01505/@42.2850449,-71.406416,17z/data=!3m1!1e3!1s0x40654fc6377c3:

Directions



Hours



Search



Cart

## Delivery & Recycling Options\*

Percy's has free local delivery on many of our appliances over \$499, but not all. Free Local delivery can be by a rebate or instant depending on the vendor, but it is free after the rebate. Scratch and Dent appliances and Grills do not qualify for free delivery. Please see a salesperson for all the details.

## Percy's makes it easy for you.

### Buy Online and Pick Up In Our Store

If you purchase a piece online, we will have it ready for you when you are ready for it. As an added bonus, if you want us to take back the old piece that you are replacing, we can do that too. Just let us know and we will help you. Please remember, we have delivery and we can ship your product out UPS\* or Fed ex\* too so you don't have to come down to our store.

### Buy By Phone and Pick Up In Our Store

Same as above. Purchase by phone, tell us when you want to pick it up, and we will have it ready.

### Dishwasher Installation\*

Dishwasher installation is available from Percy's. Occasionally Percy's has vendor installation rebates and Percy's installation rebates. We will give them to you at time of purchase. This is for basic installation. See a salesperson for information on basic installation. It does include delivery and removal in our local area. Any carpentry, parts (city and state code issues) or plumbing work is extra. **By law, you may need to buy and pull a permit if Percy's installers are used. These are cities and town laws, not Percy's. We don't like it either!! But it is for your protection.** There is no profit in the permit. The money goes to your city or town. The installer will purchase it, and the customer will reimburse them. Having a dishwasher or any other appliance (especially Gas) installed and not pulling a permit is in many cities and towns illegal, and if there is a problem with the appliance, the first two questions asked by the store, vendor and insurance company is "who installed it" " and "did they pull a permit".

Some stores sell dishwasher installation for less than Percy's. Many do not use a licensed plumber like Percy's and they do not pull a permit either. Please think about that when inquiring about installation. Please be safe. Call your local city or town hall and get the correct information before its too late.

\*Installation rebates are subject to vendor discretion and are not always available throughout the year.



powered by Symantec



ABOUT SSL CERTIFICATES (<http://www.symantec.com/ssl-certificates>)



(<https://www.facebook.com/PercysWorcester>)



(<https://twitter.com/percysworcesterc>)



(<https://plus.google.com/107783738892184034821/about>)

**Form B-1**  
**Capital Planning Committee**  
**Town of Lunenburg, Massachusetts**  
**Capital Equipment Request**

CIP#  
COA 17-01

Department: **Council on Aging**

Contact Person: **Susan Doherty**

Date: **11 19 15**

1. Equipment to be acquired (quantity and description). Include detailed list of accessories or options.  
**If the equipment is a vehicle, please attach Form C.**

**1- 36" Gas Cooktop**

2. Intended Use of Equipment:

**Used in the Eagle House kitchen for heating & preparing congregate meals and Meals on Wheels**

3. Fiscal Year Purchase Requested:

FY 17 ☒

FY 18 ☐

FY 19 ☐

FY 20 ☐

FY 21 ☐

☐ FY 21 anticipated large purchases

4. Rank the Priority Within Year Requested: # 2 of 2 requests

5. Purpose of Expenditure (Check All That Apply)

Scheduled Replacement ☐

Present Equipment Obsolete ☐

Expanded Service ☐

Replace Worn Equipment ☒

Increased Safety ☐

New Operation ☐

Legal Requirement ☐

Improved Procedures/Records ☐

Others \_\_\_\_\_

If replacement, what is being replaced? Existing cooktop

How many hours currently used? 5 hours daily

Financial Impact on Operating Budget (maintenance, cost of operation, required training)?

**\*Only financial burden will be cost of electricity, gas & possible future maintenance.**

Will above expenditure 1) increase number of personnel, 2) reduce number of personnel, or  
3) eliminate need for additional personnel?

**\*N/A**

Will above expenditure 1) increase operating cost, or 2) reduce operating costs with improved efficiency?  
Give details.

**\*New cooktop will improve efficiency by deterring inevitable problems that can  
occur with an aged gas appliance such as leaks & valve replacements.**

Will Above Expenditure Require Additional Space?    **\*No**

6. Alternatives to New Equipment Purchase Reviewed:

Transfer/Borrow Equipment From Another Department ☐

Equipment Rental ☐

Contract Services Out to Private Company ☐

Lease Purchase ☐

Purchase Equipment Jointly With Another Town ☐

Other: New

Used Equipment ☐

7. Cost Information - Attach three written estimates.

	Per Unit	Total	Cost In Fiscal Year Ending			
			Year			
Purchase Price	\$725.00	\$725.00	0	June 30,	FY16	\$725.00
Financing/Other Costs	0	0	1	June 30,	FY17	\$739.50
Less Trade In	0	0	2	June 30,	FY18	\$754.29
Net Purchase Cost	\$725.00	\$725.00	3	June 30,	FY19	\$769.38
			4	June 30,	FY20	\$784.77
			5	June 30,	FY21	\$800.47
Estimated Annual Maintenance Cost:		N/A	6 Year Total:			\$4,573.41

8. Manufacturer/Vendor Warranties Provided: To be determined

9. Estimated Usage of Requested Equipment:

\* Is Equipment Use Seasonal? N/A

\* Estimated Weeks Per Year Used: 52

\* For Weeks Used, Estimated Average Days Per Week: 4

\* For Days Used, Estimated Hours Per Day Used: 5

Estimated Useful Life of Equipment: 15

10. Justification: Existing cooktop was installed in 1998 and is showing signs of wear & tear.  
If cooktop failed, this would cause disruption of daily congregate meal prep.

---

---

---

---

---

---

---

11. If this is first request for equipment needed immediately, explain how need created.

---

---

---

---

---

---

---

**FOREST APPLIANCE SERVICE**  
P.O. Box 999 260 Main Street  
TOWNSEND, MA 01469  
**JOHN FOREST (978) 597-2616**

8226

NAME <i>Lynnaburg Council on Aging</i>		DATE
ADDRESS <i>Cable House - 25 Memorial Dr.</i>		PHONE
CITY <i>Lynnaburg</i>	REPAIRED IN <input type="checkbox"/> SHOP <input type="checkbox"/> HOME	
MODEL <i>Sue Doherty</i>	MODEL <i>582-4166</i>	SERIAL NO.
TROUBLE REPORTED <i>Quote to replace wall oven &amp; cooktop</i>		PROMISED <input type="checkbox"/> PICK UP <input type="checkbox"/> DELIVER <input type="checkbox"/> WARRANTY <input type="checkbox"/> CONTRACT <input type="checkbox"/> ESTIMATE
BEST TIME TO CALL A.M. <input type="checkbox"/> P.M. <input type="checkbox"/>		
QUANTITY	PARTS DESCRIPTION	AMOUNT
1	WOD51ES4EW 24" Dbl Wall Oven	1599 -
1	FF6C3610Q8 36" Gas Cooktop	725 -
COMMENTS <i>No Charge for Installation</i>		TOTAL MATERIALS <i>2324 -</i>
		<input type="checkbox"/> PICK UP OR DELIVERY <input type="checkbox"/> SERVICE CALL CHARGE
		TECHNICAL SERVICE TIME <input type="checkbox"/> SHOP <input type="checkbox"/> HOME
TECHNICIAN		TAX <i>Exempt</i>
DATE COMPLETED	CASH ON COMPLETION OF WORK →	TOTAL <i>2324 -</i>

Signature below constitutes acceptance of above service performed as being satisfactory - and that equipment has been left in good condition.

Signature \_\_\_\_\_

CUSTOMER'S COPY

MSRP  
\$749.00

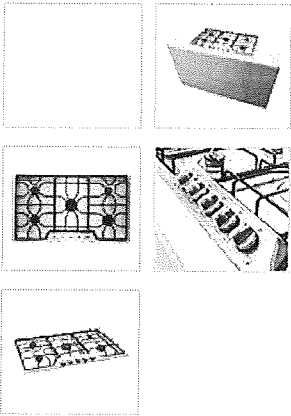
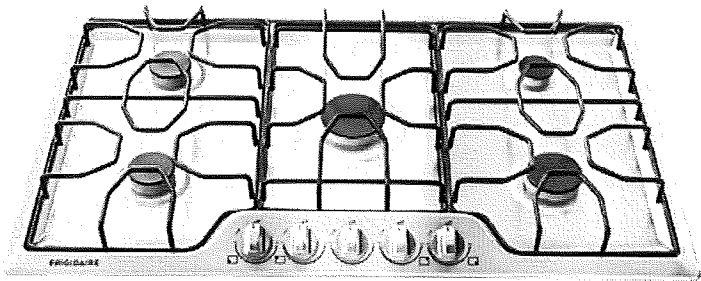
Frigidaire 36" Gas  
Cooktop

36" W x 21-1/4" D x 4-1/4" H  
FFGC3610QS

★★★★★ Write a review

Where To Buy

Support



Features

expand +

Specifications

expand +

Guides & Manuals


expand +

Reviews


expand +

<sup>1</sup> When properly installed, meets the appliance standards in the Americans with Disabilities Act and the Architectural Barriers Act Accessibility Guidelines as published by the United States Access Board on June 23, 2004, as amended August 5, 2005.

---

**Date:** Wed, 18 Nov 2015 21:48:21 +0000 [04:48:21 PM EST]  
**From:** forestappliance@comcast.net  
**To:** sdoherty@lunenburgonline.com  
**Subject:** Eagle House quote  
**Part(s):**  2 Quote - Lunenburg Council on Aging.pdf [application/pdf] 1,418 KB

---

 1 unnamed [multipart/alternative] 1.78 KB

Hi Sue,

I have attached a quote for a 24" double wall oven and a 36" gas cooktop to replace existing appliances at the Eagle House. There would be no charge for delivery and installation, or removal of the existing appliances. Models and pricing may change due to availability of these models at the time of installation. I have included links to each of the appliances below. If you have any questions, feel free to give us a call.

Thank you,  
Tammy  
Forest Appliance

<http://www.frigidaire.com/Kitchen-Appliances/Cooktops/Gas-Cooktop/FFGC3610QS/>

<http://insideadvantage.com/products/product/WOD51ES4EW>

---



# HUDSON

## APPLIANCE

*Serving you for over 30 years*

167 Main Street Hudson, MA 01749

(978) 562-3352 (978) 562-4297 Fax www.hudsonappliance.com

Quote No. 65179



Date: 11/18/2015

Order Status: QUOTE

Salesperson: ROCCO

Customer #: 44454			
S O L D  T O	<b>EAGLE HOUSE SENIOR CENTER</b> 25 MEMORIAL DR LUNENBURG, MA 01462  Home Phone: 978-587-4166	S H I P  T O	<b>EAGLE HOUSE SENIOR CENTER</b> 25 MEMORIAL DR LUNENBURG, MA 01462  Phone: 978-587-4166 Cell:

Instructions: **Susan Doherty**

Q	Brand	Model #	Product / Color	Warr	Amt.	Exten.
1	WHIRL	WOD51ES4EW	DOUBLE WALL ELECTRIC OVEN		1,529.00	1,529.00
1	FRIG	FGGC3645QW (N)	COOKTOPS (GAS)		899.00	899.00

11/18/2015 11:33:54

Mdse. Sub Total	\$2,428.00
Removal	
Delivery	\$10.00
Labor/Misc.	
Tax	
Total	\$2,438.00

**This Price Quote is Valid Until**

All Quotes are good until the last day of the month  
that the quote is given in.  
Any quote beyond the last day of the month will have  
to be quoted again.

---

**Date:** Wed, 18 Nov 2015 11:41:25 -0500 [11:41:25 AM EST]

---

**From:** rocco@hudsonappliance.com




---

**To:** sdoherty@lunenburgonline.com

---

**Subject:** appliance quote

---

**Part(s):**  2 65179.pdf [application/pdf] 82 KB  
 3 wod51es4ew.pdf [application/pdf] 169 KB  
 4 FRIG\_FGGC3645QW.pdf [application/pdf] 80 KB

---

 1 unnamed [multipart/alternative] 0.59 KB

Hi Susan

Here is the quote you requested. The estimate to install the double wall oven is \$175.00. The cooktop has to be installed by a licensed plumber. Thanks Rocco

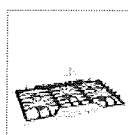
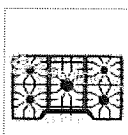
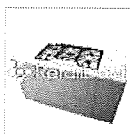
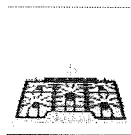
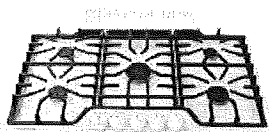
---



# FRIG Frigidaire Gallery 36" Gas Cooktop

[Product Search](#) > [FGGC3645QW](#)[Comparable Models](#)[Customize This Item](#)[Print-Friendly View](#)**FRIGIDAIRE**

Frigidaire Gallery 36" Gas Cooktop

**Model:** FGGC3645QW[Features](#)[Specifications](#)[Colors & Related Items](#)[Documents](#)[Rebates](#)[Finance](#)[Competition](#)[Technical Data](#)

## Specifications

### General Specifications

Gas Supply Connection Location	Right Rear
Product Weight (lbs)	50
Power Type	Gas
Size	36"
Installation Type	Drop-In
Collection	Frigidaire Gallery

### Exterior Dimensions

Depth	21-3/4"
Height	5"
Width	36"

### Certifications & Approvals

ADA Compliant	Yes
Sabbath Mode (Star-K® Certified)	No

### Electrical Specifications

Amps @ 120 Volts	1
Connected Load (kW Rating) @ 120V	0.12
Minimum Circuit Required (Amps)	15A
Power Supply Connection Location	Right Rear
Voltage Rating	120V 60Hz

### Controls

Control Location	Front
------------------	-------

### Accessories

LP Conversion Kit	Included
-------------------	----------



**Call Us**



(<https://www.google.com/maps/place/19+Glennie+St,+Worcester,+MA+01505/@42.2850449,-71.06416,17z/data=!3m1!1e4!2m2!3m1!1s0x89640654fc6377c3:>

### Directions



Hours



Search



Cart

## Percy's TV &amp; Appliance (/)



(tel:5084386800)

Call Us



(https://www.google.com/maps/place/19+Glennie+St.,+Worcester,+MA+01305/@42.2850449,-71.406416,17z/data=!3m1!1e3!1s0x8940654fc6377c3:

Directions



Hours



Search



Cart

## Delivery & Recycling Options\*

Percy's has free local delivery on many of our appliances over \$499, but not all. Free Local delivery can be by a rebate or instant depending on the vendor, but it is free after the rebate. Scratch and Dent appliances and Grills do not qualify for free delivery. Please see a salesperson for all the details.

## Percy's makes it easy for you.

### Buy Online and Pick Up In Our Store

If you purchase a piece online, we will have it ready for you when you are ready for it. As an added bonus, if you want us to take back the old piece that you are replacing, we can do that too. Just let us know and we will help you. Please remember, we have delivery and we can ship your product out UPS\* or Fed ex\* too so you don't have to come down to our store.

### Buy By Phone and Pick Up In Our Store

Same as above. Purchase by phone, tell us when you want to pick it up, and we will have it ready.

### Dishwasher Installation\*

Dishwasher installation is available from Percy's. Occasionally Percy's has vendor installation rebates and Percy's installation rebates. We will give them to you at time of purchase. This is for basic installation. See a salesperson for information on basic installation. It does include delivery and removal in our local area. Any carpentry, parts (city and state code issues) or plumbing work is extra. **By law, you may need to buy and pull a permit if Percy's installers are used. These are cities and town laws, not Percy's. We don't like it either!! But it is for your protection.** There is no profit in the permit. The money goes to your city or town. The installer will purchase it, and the customer will reimburse them. Having a dishwasher or any other appliance (especially Gas) installed and not pulling a permit is in many cities and towns illegal, and if there is a problem with the appliance, the first two questions asked by the store, vendor and insurance company is "who installed it" " and "did they pull a permit".

Some stores sell dishwasher installation for less than Percy's. Many do not use a licensed plumber like Percy's and they do not pull a permit either. Please think about that when inquiring about installation. Please be safe. Call your local city or town hall and get the correct information before its too late.

\*Installation rebates are subject to vendor discretion and are not always available throughout the year.



powered by Symantec

ABOUT SSL CERTIFICATES (<http://www.symantec.com/ssl-certificates>)(<https://www.facebook.com/PercysWorcester>)(<https://twitter.com/percysworcesterc>)(<https://plus.google.com/107783738892184034821/about>)

**Date:** Wed, 18 Nov 2015 11:52:24 -0500 [11:52:24 AM EST]

**From:** Alan Lavine <percys@percys.com>

**To:** Susan Doherty <sdoherty@lunenburgonline.com>

**Subject:** Re: Hello Susan

no I am sorry

installation is quoted before the job

Thankyou

On Wed, Nov 18, 2015 at 11:28 AM, Susan Doherty <sdoherty@lunenburgonline.com> wrote:

Thank you Alan,

Do these prices reflect installation fees also?

Sue

Quoting Alan Lavine <percys@percys.com>:

<http://www.percys.com/product/whirlpool/WOD51ES4ES> prices good for 30 days only from todays email

<http://www.percys.com/product/frigidaire/FGGC3645QW> prices good for 30 days only from todays email

Thankyou

--

Alan Lavine  
Percy's Tv & Appliance  
19 Glennie Street  
Worcester Mass 01605  
508-755-5269 ext 804  
[www.percys.com](http://www.percys.com)  
[percys@percys.com](mailto:percys@percys.com)

Susan Doherty  
Director Council on Aging  
Town Of Lunenburg  
Eagle House Senior Center  
25 Memorial Drive  
Lunenburg, MA 01462  
978-582-4166

--

Alan Lavine  
Percy's Tv & Appliance  
19 Glennie Street  
Worcester Mass 01605  
508-755-5269 ext 804  
[www.percys.com](http://www.percys.com)  
[percys@percys.com](mailto:percys@percys.com)